

THE LYCOMING COUNTY BEAGLE CLUB OF PENNSYLVANIA, INC.
BY-LAWS
REVISED JULY 5, 2016

NAME: The name of this corporation shall be the Lycoming County Beagle Club of Pennsylvania, Inc

OBJECT: The object of this corporation, as declared by it's charter is the promotion and development of the sport of beagling.

To encourage the quality breeding of pure-bred beagles; to the standard of breed as approved by the American Kennel Club.

The holding of bench shows and field trials.

The acquisition of real and personal property for club purposes.

The erection and construction of a clubhouse, and other building and structures.

The mortgaging said real estate or encumbrance thereof; by judgement or otherwise, for the purpose of borrowing money; necessary for club purposes.

The conservation of game and wildlife, especially hares and rabbits.

The establishment of special dog training areas.

The advocating and sponsoring of laws beneficial to the purpose for which this club is created and organized.

The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

The members of the club shall adopt and may from time to time revise such by-laws as may be required to carry out these objectives.

LOCATION: The office of this corporation shall be located at the clubhouse situated in upper Fairfield Township, 167 Beagle Club Road, Lycoming County, Muncy, PA., 17756.

ARTICLE I: MEMBERSHIP

SEC. 1: MEMBERSHIP LEVELS

A. ACTIVE WORKING MEMBER

Active working members are those who train dogs on club grounds and perform work each year to earn thirty (30) points each year. Active working members will be assessed thirty (\$30.00) dollars for each point less than thirty (30) points earned during the current year.

B. ACTIVE NON-WORKING MEMBERS

Are those who train dogs on club grounds and chose to pay a nine hundred (900.00) dollar assessment rather than work the required time to earn thirty (30) points each year. The full years dues and assessment are one thousand (1,000.00) dollars

C. INACTIVE MEMBER

Inactive membership may be granted to those members who request an inactive status for reasons beyond control of said member. No member may remain inactive for more than two (2) complete fiscal years. This membership will be granted by a two-thirds vote of the general membership present at a regular meeting. Inactive members may attend meetings, but will not have a vote, this level of membership holds your membership only. Inactive members may become active at any time by attending a meeting, making such request, and agreeing to work the required time to earn thirty (30) points or paying the nine hundred (\$900.00) dollars assessment. The full years dues and assessment will be one thousand (\$1,000.00) dollars.

D. PROBATIONARY MEMBERS

Probationary members are those who train dogs on club grounds and perform work to earn forty (40) points in their first year. Probationary members are required to attend fifty (50) percent of the membership meetings and will be reviewed by the screening committee every six (6) months. Refer also to Section 3-B.

E. JUNIOR MEMBERS

As described in Section 2-B

EXCEPTIONS TO PRIOR LEVELS OF MEMBERSHIP

Club officers are able to count their term of service (1 year) as their work responsibility. Officers are as follows: President, Vice-President, Secretary, Treasurer, Field Trial Secretary and Directors.

SEC. 2: ELIGIBILITY

- A. Any person 18 years of age or older of good character who subscribes to the club purposes is eligible to become a member.

- B. Junior Membership
 - 1. Junior members must be 12 years of age.
 - 2. A junior member will be permitted to attend monthly meetings but cannot exercise voting privileges.
 - 3. A junior member will not receive a key to the clubhouse.
 - 4. The junior member must receive a majority vote of members in good standing on the night the application is acted on.
 - 5. A junior member must abide by all club by-laws.
 - 6. Junior members will not use alcohol or illegal drugs while on club premises.
 - 7. A junior member can only run two (2) dogs at one time.
 - 8. When a junior member submits an application of intention and is approved by club, the date on the application will act as tenure for permanent adult membership.
 - 9. A junior member 16 years and older will be under the supervision of a member in good standing for a period of one month while running dogs and attending club functions. A junior member 12 to 16 years of age must be under the supervision of a member in good standing at all times.
 - 10. A \$10.00 yearly dues will be assessed to junior members.
 - 11. A junior member will be evaluated by the committee every three months.
 - 12. When a junior member reaches the age of 18 and is a full time student obtaining a higher education degree he or she will maintain the status of junior member.
 - 13. Any violation of the above will result in disciplinary action by the membership committee.
 - 14. A junior member will need a notarized release form signed by a guardian for medical treatment in the event injury occurs. The guardian of a junior member releases Lycoming County Beagle Club of all liability as a result of injury to a junior member or his/her dogs.

SEC. 3: ELECTION TO MEMBERSHIP

- A. Application for membership. All applicants for membership into this club will do so by filing an application in writing to be submitted to the club secretary. Such application must be signed by a sponsoring member who is in good standing with both the American Kennel Club and the Lycoming County Beagle Club. The sponsor and the applicant must be present at the meeting when the application for membership is presented. The applicant will be admitted as a regular member upon the recommendation of the screening committee and the majority vote of the body after completing a one year probation. If a probationary member has been terminated after one (1) year probation, all monies paid to the club shall be forfeited.
- B. The screening committee shall decide to accept or reject an application within five days from the initial application. Dues will be refunded if rejected.

- C. Honorary memberships shall be granted to wives/husbands of members and adjoining land owners, providing they subscribe to the rules, regulations and by-laws of the corporation.
- D. Honorary memberships shall include any person voted in by two-thirds of members at a regular meeting.
- E. Honorary members shall attend meetings by request only. Honorary members may run dogs only if attended by a member in good standing.

SEC. 4: TERMINATION OF MEMBERSHIP

- A. Membership may be terminated by resignation. Any member in good standing may resign from the club upon written notice to the secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club and they become incurred on the first day of each fiscal year which begins September 1st. Refusal to fulfill this debt will result in a member not in good standing.
- B. A membership will be terminated if such member's dues remain unpaid forty-five (45) days after the first day of the fiscal year which begins September 1st.
- C. Memberships may be terminated by expulsion as provided in Article IX of the by-laws.

ARTICLE II: DUES

SEC. 1

- A. The initial membership fee shall be fifty (\$50.00) dollars, plus dues will be one hundred dollars (\$100.00) annually, payable in advance to the treasurer. Fiscal year begins September 1st.
- B. The above will remain the same unless an adjustment in dues and fees are necessary. These adjustments will be determined by the Board of Directors and a two-thirds vote of the members present at the monthly meeting. All members excluding junior members will be assessed a like portion if the club is in need of monies to cover normal bills and expenditures.
- C. Members joining after September 1st shall pay initial membership fee plus \$8.00 for each month remaining until the beginning of the next fiscal year.
- D. The treasurer shall send to each member a statement of his/her dues for the ensuing year as of the August 1st point report as posted.
- E. No member may vote whose dues are not paid for the current year.
- F. All members 65 years of age or older, with 10 years of continuous membership in the club, will be availed a free life membership.

- G. All members in good standing after September 1, 2006, Reaching 65 years of age with ten years of continuous membership in the club will pay fifty percent of the prevailing dues each year by September 1st.

ARTICLE III: MEMBER IN GOOD STANDING

SEC. 1

In order to be a member in good standing, membership dues must be paid in full. A member cannot be under disciplinary probation or under club suspension.

ARTICLE IV: OFFICERS AND DIRECTORS

SEC. 1

The officers of this corporation shall consist of a president, vice-president, a secretary, a treasurer, and five directors.

SEC. 2

All officers and directors shall be elected for a term of one year by a majority of the members at the annual meeting held for that purpose.

SEC. 3

General management of the clubs affairs shall be entrusted to the board of directors.

ARTICLE V: DUTIES OF OFFICERS

SEC. 1: PRESIDENT

It shall be the duty of the president to preside over all general meetings of this club, to enforce the observance of these by-laws, and to perform such other duties as are pertinent to the office. The president shall have the right to appoint any committee not otherwise designated by the by-laws.

SEC. 2: VICE-PRESIDENT

It shall be the duty of the vice-president to preside and carry out the duties of the president when such president is absent.

SEC. 3: TREASURER

It shall be the duty of the treasurer to receive and collect all funds and monies due or belonging to the corporation and receipt therefore. He shall deposit the same in banks

satisfactory to the corporation, in the corporation's name. His books shall at all times be open for inspection by the officers and members. He shall report to them at every meeting the condition of corporation finances and every item or receipt of payment not before reported, and at the annual meeting shall render an account of all moneys received and expended during the previous fiscal year. The treasurer shall disburse no money except upon motion passed by the members. Treasurer's books shall be audited annually 30 days prior to annual meeting.

SEC. 4 SECRETARY

It shall be the duty of the secretary to keep a record of all meetings of the corporation and of all matters of which a record shall be ordered by the club. He shall have charge of all correspondence, notify all members of meetings, notify new applicants of their election to membership, notify officers and their addresses and telephone numbers, send a copy of running rules, send a copy of by-laws (and amendments to the same) of the corporation to each applicant upon his election to membership, and shall perform such duties pertaining to the secretary of a corporation.

ARTICLE VI BOARD OF DIRECTORS

SEC. 1

The board of directors shall consist of nine members. The membership shall consist of the president, the vice-president, the secretary, the treasurer, and five members of the club elected at the September meeting.

SEC. 2

The term of office will be one (1) year, effective immediately upon election. The board of directors will meet as required when the occasion dictates it is necessary.

SEC. 3

The chairman and secretary of the board of directors will be elected by the board members.

SEC. 4 VACANCIES

Any vacancies occurring on the board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of president shall be filled automatically by the vice-president and the resulting vacancy in the office of vice-president shall be filled by the board.

ARTICLE VII MEETINGS, CLUB YEAR, ELECTIONS

SEC. 1 MONTHLY MEETINGS

The club shall hold monthly meetings on the first (1st) Tuesday evening of each month.

SEC. 2 CLUB YEAR

The club's fiscal year shall begin on the first (1st) day of September and end on the thirty first (31ST) day of August. The club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

SEC. 3 ANNUAL MEETING

The annual meeting shall be held in the month of September at which time officers, and directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with section 5 of this article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within 10 days after the election.

SEC. 4 ELECTIONS

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The (five) nominated candidates for other positions on the board who receive the greatest number of votes for such position shall be declared elected.

SEC. 5 NOMINATIONS

No person may be a candidate in a club election who is not a member in good standing or has not been nominated. During the month of June, the board shall select a nominating committee consisting of three (3) members and two alternates, not more than one of whom may be a member of the board. The board shall name a chairman for the committee. The club secretary shall immediately notify the committee men and alternates of their selection.

- A. The committee shall nominate a minimum of one candidate for each office and a minimum of five (5) candidates for the five (5) other positions on the board and after securing the consent of each person so nominated, shall immediately report their nominations to the club secretary in writing and post this list in the clubhouse before July 15.
- B. Additional nominations may be made at the August meeting by any member in attendance provided that the person so nominated does not decline when his name is proposed and provided further. That if the proposed candidate is not in attendance at

this meeting, his proposer shall present to the secretary a written statement from the proposed candidate signifying his willingness to be a candidate. No person may be a candidate for more than one position.

- C. The club secretary shall, before the September meeting notify each member in writing of the candidates nominated.
- D. Nominations cannot be made at the annual meeting or in any manner other than as provided in this section.

ARTICLE VIII COMMITTEES

SEC. 1

Standing committees shall be appointed by the board each year to advance the work of the club in matters pertaining to field trials. The conservation of and feeding of game, the erection and fencing and posting of land now owned or acquired, the planting of trees and food plots, the restocking of game, the control of vermin and predatory animals, and the building of roadways and parking areas. Such committees shall, from time to time, report on progress to the directors and be subject to their authority. Special committees may also be appointed to aid on particular projects.

SEC. 2

Any committee appointee may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons whose services have terminated.

ARTICLE IX DISCIPLINE

SEC. 1 AMERICAN KENNEL CLUB SUSPENSION

Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

SEC. 2 CHARGES

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the club or the breed. Written charges with specifications must be filed in duplicate with the secretary together with a deposit of \$25 which shall be forfeited if such charges are not sustained by the board following a hearing. The secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting, and the board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club. If the board considers that charges do not allege conduct which would be prejudicial to the interests of the club it may refuse to entertain jurisdiction.

If the board entertains jurisdiction of the charges it shall fix a date of a hearing by the board not less than 3 weeks nor more than 6 weeks thereafter. The secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

SEC. 3 BOARD HEARING

The board shall have complete authority to decide whether counsel may attend the hearing, but both plaintiff and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by plaintiff and defendant, the board may by a majority vote of those present suspend the defendant from all privileges of the club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, it's finding shall be put in written form and filed with the club secretary. The secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

SEC. 4 EXPULSION

Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of this article. Such proceeding may occur at a regular or special meeting of the club to be held within 60 days but not of expulsion. The defendant shall have the privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The president shall read the charges and the board's findings and recommendations, and shall invite the defendant, if present, to speak in his own behalf if he wishes. The members shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the board's suspension shall stand.

ARTICLE X AMENDMENTS

SEC. 1

Amendments to the constitution and by-laws may be proposed by the board of directors or by written petition addressed to the secretary signed by twenty (20%) percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendations of the board by the secretary for a vote within three (3) months of the date when the petition was received by the secretary.

SEC. 2

The constitution and by-laws may be amended by a 2/3 vote of the eligible members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two (2) weeks prior to the date of the meeting.

ARTICLE XI DISSOLUTION

SEC. 1

The club may be dissolved at any time by the written consent of not less than ³/₄ of the members. In the event of the dissolution of the club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the club nor any assets of the club shall be distributed to any members of the club but after payment of the debts of the club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the board of directors.

ARTICLE XII VOTING

SEC. 1

- A. A majority of members attending a club meeting shall be required to pass a motion or resolution.
- B. No money may be expended, no goods or property of the club may be exchanged, bartered or sold without vote of the membership. In exception of five (\$500.00) hundred for B.O.D. emergency fund.
- C. A quorum to conduct corporation business shall consist of twenty (20%) percent of members in good standing, excluding probationary members. A majority of members in good standing attending may permit payment of monthly bills.

ARTICLE XIII GROUND RULES

SEC. I

Facilities of the club must obey the established all people using the ground rules, as posted.

ARTICLE XIV ORDER OF BUSINESS

SEC. 1

At meeting of the club the order of business, so far as the Charter and nature of the meetings may permit, shall be as follows:

- I. Roll call
- II. Report of secretary
- III. Report of treasurer
- IV. Report of president
- V. Report of board
- VI. Report of committees
- VII. Election of officers and board (at annual meeting)
- VIII. Election of new members
- IX. Unfinished business
- X. New business
- XI. Discussion
- XII. Adjournment

SEC. 2

At meetings of the board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- I. Reading of minutes of last meeting
- II. Report of secretary
- III. Report of treasurer
- IV. Reports of committees
- V. Unfinished business
- VI. New business
- VII. Adjournment